

Milan 8th March 2020

DECLARATION REF. EX ART. 1 DPCM

(DCPM - Presidential Decree of the Council of Ministers)

of 7th MARCH 2020

TO ALL CLIENTS, SUPPLIERS AND COLLABORATORS:

In relation to the provisions under article. 1 of the DPCM of 7th March 2020, effective from 8th march, Fontana Rava- Toscano & Partners (hereinafter FRT), in the person of its legal with registered offices in Milan, Via Filippo Turati 40

ESTABLISH WITH IMMEDIATE EFFECT THE FOLLOWING REGULATIONS TO WHICH ALL STAFF AND VISITORS MUST ADHERE TO WITH NO EXCEPTION:

1. Beginning from Monday 9th March the offices in Milan will no longer be accessible to any persons other than staff and collaborators of FRT. We therefore request that all clients and suppliers desist from visiting our offices except in cases of proven necessity which must be subject to obtaining prior approval and authorization by FRT via email at : info@frtbrowsers.it.
2. All other measures previously advised have been confirmed (prohibition of meetings in and outside the offices and at clients premises)
3. FRT have divided their personnel into two distinct working groups until the emergency ceases who will work with one group present in our offices and one group at home in 'smart working'. The groups will remain fixed with no exchange between groups and will not be in physical contact with each other. This is to prevent as much as possible any contagion from the two groups either in movement and within the offices by ensuring separation at all times and within the guidelines to avoid 'pollution' in the work environment. At each change of shift the offices will undergo cleaning and sanitation using a local firm specialized in this treatment. The two group members have been given orders to avoid direct interaction even outside the office location
4. Part of the staff are already undertaking "smart working" full time and 100% of our personnel have been provided with the means to work from remote. FRT are favouring the transition to smart working in the briefest period possible and is in any case ready to provide service continuity should there be further decrees involving a total closure of the office location.

The situation is continuing to evolve and the measures will be adapted and modified subject to necessity,

FRT partners have constituted a crisis committee who meet via WEB CONFERENCE every evening and they are also subject to the above restrictions.

We are adopting all necessary measures to face this emergency and to safeguard our clients , our employees and all those who interact with our company.

Fontana Rava – Toscano & Partners s.r.l